



Adelaide Miethke Preschool

Occasional Care Fees Schedule

(2021)

Description	TOTAL
STANDARD FEES	
• Child 1	\$5.00 per session
• Siblings attending in the same term	\$2.50 per session
FAMILIES WITH VALID HEALTH CARE CARD OR PENSIONER CONCESSION CARD	
• Child 1	\$1.50 per session
• Siblings attending in the same term	\$0.75 per session

Specifications and timing.

- Invoices will be issued to families at the beginning of each term for the number of sessions booked.
- There will be NO charge for public holidays or site closure days.
- Families will be requested to make payment within 4 weeks of the invoice being issued.
- Concession Cards or relevant documentation must be sighted at least once in a 12 month period to enable approval of the discounted parent contribution rate. Copies of said documentation will not be retained.
If there's a change in family circumstances or their income during a term:
 - For families who are on a concession rate at the beginning of the term, this rate will apply for the whole term.
 - For families who are on the standard rate at the beginning of the term, the concession rate will be applied from the time evidence of eligibility for the concession rate is provided.
- There is no fee reduction for children who are absent due to illness or take leave for vacations.
- Families must inform the centre if the child will be absent so that the place can be offered to another family. In the event of the place being filled a fee will not be charged.
- Families who have difficulty paying fees should speak to the Director **in confidence**.
- In extenuating circumstances the Director may elect to waive a child's fees for a negotiated period of time.
- All financial information will be managed in a confidential manner at all times.

Payment options.

- Direct Deposit is the preferred method of payment. See details below.
- Cash payments can be made by placing correct money in a named envelope and placed in the secure fees box inside the main doors. No change can be given.

Direct Deposits

Please use the following bank details

Bank: Bank SA – Findon
BSB: 105 099
A/C Name: Adelaide Miethke Preschool
A/c Number: 374182640

Please quote your child's name as reference.

Approved and endorsed by Governing Council

Reviewed: May, 2024